



Maya Sanchez  
Mayor

Leticia Miranda  
Alderson Place 1

David Cantu  
Alderson Place 2

Miguel Najera Jr.  
Alderson Place 3

Rebecca Martinez-Juarez  
Alderson Place 4

George Almanzar  
Alderson Place 5

## **ORDINANCE NO. 1603.01**

### **MUNICIPAL BUDGET FOR FISCAL YEAR 2016-2017**

#### **AN ORDINANCE OF THE CITY OF SAN ELIZARIO ENACTING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2016-2017; FUNDING MUNICIPAL PURPOSES; AUTHORIZING EXPENDITURES; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City Council ("Council") of the City of San Elizario ("City") seeks to approve and enact the municipal budget for the fiscal year 2016-2017, beginning October 1, 2016 and ending September 30, 2017; and

WHEREAS, the City has satisfied all statutory requirements for public hearings regarding the proposed municipal budget; and

WHEREAS, the Council finds that the proposed budget is for legitimate municipal purposes and expenditures, and is authorized by Texas Local Government Code Chapter 102.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of San Elizario, Texas:

#### **I. FINDINGS OF FACT**

The foregoing recitals are adopted as facts and incorporated fully herein.

#### **2. ENACTMENT**

The City Council hereby approves and adopts the municipal budget for Fiscal Year 2016-2017 for the City of San Elizario, as contained in "Budget Fiscal Year 2016-2017" attached hereto as "Attachment A," and incorporated fully herein for all intents and purposes.

#### **3. FILING AND POSTING**

The Mayor or City Clerk is hereby directed to post the budget on the website of the City of San Elizario and to file the budget in the City's official records.

4. REPEALER AND SEVERABILITY

REPEALER: All ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

SEVERABILITY: Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage.

**PASSED AND APPROVED** this, the 13<sup>th</sup> day of September, 2016 by the following record vote of the City Council of San Elizario:

PLACE	ALDERPERSON	FOR	AGAINST	ABSTAIN	ABSENT
1	Leticia Miranda	<u>X</u>	_____	_____	_____
2	David Cantu	<u>X</u>	_____	_____	_____
3	Miguel Najera, Jr.	<u>X</u>	_____	_____	_____
4	Rebecca Martinez-Juarez	<u>X</u>	_____	_____	_____
5	George Almanzar	<u>X</u>	_____	_____	_____

CITY OF SAN ELIZARIO, TEXAS:



\_\_\_\_\_  
Maya Sanchez, Mayor

**City of San Elizario**  
**Municipal Budget**  
**Fiscal Year 2016 - 2017**



**Maya Sanchez**  
Mayor

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### **Budget Fiscal Year 2016-2017**

The tax rate required to support this budget is \$ 0.33.5 cents, a reduction from the current rate of \$ 0.35 cents.

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Income	FY 16 Budget	Actual Income thru July 31, 2016	FY 16 Year End Projected Balance July 31, 2016	FY 17 Proposed Budget
Property Tax Revenue	575,400.00	590,882.97	15,482.97	600,000.00
Sales Tax Revenue	132,000.00	118,150.50	-13,849.50	140,000.00
Permit Fees	5,000.00	100,364.35	95,364.35	75,000.00
Franchise Fee	80,000.00	41,688.86	-38,311.14	80,000.00
Fundraisers	1,000.00	0.00	-1,000.00	0.00
Fines	2,000.00	0.00	-2,000.00	25,000.00
<b>Total Revenue</b>	<b>795,400.00</b>	<b>851,086.68</b>	<b>55,686.68</b>	<b>\$920,000.00</b>

Expenses	FY16 Expense Budget	Actual Expenses thru July 31, 2016	FY 16 Year End Projected Expense Budget Balance July 31, 2016	FY 17 Expense Budget
Accounting Services	0.00	0.00	0.00	40,000.00
Advertising/Public Notices	15,000.00	1,139.07	13,860.93	12,000.00
Attorney	70,000.00	74,733.69	-4,733.69	95,000.00
Audit	15,000.00	0.00	15,000.00	10,000.00
Bank Fees	2,000.00	715.00	1,285.00	1,000.00
Chief Building Official	40,000.00	43,188.26	-3,188.26	45,000.00
City Administrator	40,000.00	30,574.23	9,425.77	45,000.00
City Clerk	15,000.00	21,261.43	-6,261.43	21,840.00
City Hall-Reno & Maintenance	20,000.00	13,336.00	6,664.00	20,000.00
City Marshal	45,000.00	17,583.39	27,416.61	52,000.00
City of El Paso - Environmental	30,000.00	25,170.75	4,829.25	55,000.00
City of El Paso - Public Health	75,000.00	27,874.50	47,125.50	66,000.00
Civic Events	5,000.00	3,040.96	1,959.04	5,000.00
Code Compliance Officer Vehicle	0.00	0.00	0.00	1,500.00
Code Enforcement Officer	30,000.00	2,160.88	27,839.12	21,840.00
Consultants	1,000.00	973.80	26.20	5,000.00
Contracted Inspections	0.00	0.00	0.00	5,000.00
County of El Paso - Public Works	150,000.00	4,928.36	145,071.64	50,000.00

Expenses	FY16 Expense Budget	Actual Expenses thru July 31, 2016	FY 16 Year End Projected Expense Budget Balance July 31, 2016	FY 17 Expense Budget
Court Clerk	0.00	14,443.24	-14,443.24	21,840.00
Deputy City Marshal	0.00	0.00	0.00	25,000.00
Economic Development Fund	10,000.00	0.00	10,000.00	0.00
El Paso Central Appraisal District	10,000.00	5,711.01	4,288.99	7,000.00
El Paso County Tax Collector	5,000.00	3,352.94	1,647.06	10,000.00
Election Expenses	12,000.00	0.00	12,000.00	12,000.00
Emergency Relief	20,000.00	0.00	20,000.00	0.00
Engineering Expenses	5,000.00	0.00	5,000.00	40,000.00
Fees/Dues/Subscriptions	4,000.00	4,286.04	-286.04	2,000.00
Food & Beverage	2,000.00	2,087.69	-87.69	3,000.00
Grant Expenditures	20,000.00	0.00	20,000.00	0.00
Health Insurance Employees	0.00	0.00	0.00	16,800.00
Historical Preservation	20,000.00	0.00	20,000.00	0.00
Insurance General Liability	2,000.00	2,252.04	-252.04	4,000.00
Internet	600.00	2,130.45	-1,530.45	5,000.00
IT Maintenance	2,000.00	12,592.00	-10,592.00	10,000.00
Litigation Constigency Fund	50,000.00	0.00	50,000.00	10,000.00
Marshal Expenses	0.00	854.45	-854.45	5,000.00
Mayor & Council	5,200.00	4,639.03	560.97	20,000.00
Miscellaneous Expenses	1,000.00	24,673.67	-23,673.67	0.00
Municipal Court Equipment	0.00	0.00	0.00	5,000.00
Municipal Judge	10,000.00	0.00	10,000.00	10,000.00
Office Expenses	0.00	1,907.68	-1,907.68	2,000.00
Office Petty Cash	0.00	1,200.00	-1,200.00	2,000.00
Office Supplies - Consumable	0.00	0.00	0.00	2,000.00
Office Supplies - General	4,000.00	7,639.31	-3,639.31	0.00
Park Maintenance	0.00	0.00	0.00	10,000.00
Payroll Expense (Taxes)	0.00	2,797.26	-2,797.26	4,000.00
Police Vehicle	0.00	47,240.45	-47,240.45	0.00
Postage	200.00	703.24	-503.24	2,000.00
Post Office Box	100.00	0.00	100.00	0.00

Printing	1,000.00	2,358.54	-1,358.54	3,000.00
Public Relations/Marketing	2,500.00	0.00	2,500.00	0.00
Public Works Assistant	6,000.00	3,690.78	2,309.22	6,000.00
Public Works Coordinator	21,500.00	16,140.63	5,359.37	31,200.00
Public Works Materials/Supplies	0.00	4,073.47	-4,073.47	4,180.00
Public Works Vehicle	0.00	31,750.00	-31,750.00	0.00
Receptionist	0.00	4,198.64	-4,198.64	10,920.00

Expenses	FY 16 Year End			
	FY16 Expense Budget	Actual Expenses thru July 31, 2016	Projected Expense Budget Balance July 31, 2016	FY 17 Expense Budget
Rent/Lease (Actual)	0.00	1,300.00	-1,300.00	17,580.00
Rental Expenses	0.00	1,236.05	-1,236.05	1,000.00
Street Maintenance	0.00	0.00	0.00	20,000.00
Street Signage	0.00	0.00	0.00	10,000.00
Sworn Personnel Equipment	15,000.00	0.00	15,000.00	0.00
Training/Education	2,000.00	1,859.50	140.50	5,000.00
Travel	3,000.00	10,157.63	-7,157.63	10,000.00
Uniforms (Employees & Council)	0.00	0.00	0.00	1,000.00
Utilities/Electric	2,000.00	7,987.88	-5,987.88	10,000.00
Utilities/Telephone/Cells	1,000.00	9,346.95	-8,346.95	5,000.00
Utilities/Trash	300.00	155.11	144.89	300.00
Website Maintenance	5,000.00	4,509.00	491.00	5,000.00
<b>Total Expenditures</b>	<b>795,400.00</b>	<b>503,955.00</b>	<b>291,445.00</b>	<b>\$920,000.00</b>

Balance: Budget less Expenses

\$347,131.68

**Capitol**

Will be paid with FY 15 & FY 16 Excess Fund:	FY 17
Park Grant Match	75,000.00
IT Hardware/Software	80,000.00
Police Vehicle	60,000.00
Tire Amnesty	20,000.00
Traffic Study	50,000.00
<b>Total Capital</b>	<b>\$285,000.00</b>

**Excess Balances at End of July 31, 2016**

Balance From FY 14-15 (Actual)	453,083.90
Balance From FY 15-16 (Estimate)	347,131.68
Petty Cash Account (Estimate)	3,842.88
Municipal Court Account (Estimate)	1,000.00
<b>Total Excess</b>	<b>\$805,058.46</b>

**Emergency Reserve \$250,000.00**

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