



**Antonio Araujo**  
Mayor

**Leticia Miranda**  
Alderson Place 1

**David Cantu**  
Alderson Place 2

**Miguel Najera Jr.**  
Alderson Place 3

**Maria Covernali**  
Alderson Place 4

**George Almanzar**  
Alderson Place 5

## **Public Works Laborer/Part-Time**

### **Salary Range**

\$10 per hour, DOE

(PT as needed, no more than 35 hours per week)

### **Summary Statement of Overall Purpose/Goal of Position:**

Under the direct supervision of the Public Works Coordinator, perform construction and maintenance activities for the streets, right of ways, and ponding areas.

### **Essential Duties:**

May perform any of the following duties:

- Shovel and rake
- Pick up bulky waste
- Perform general cleanup
- Marginal Duties:
- Perform other duties as assigned.

### **Qualifications:**

**Knowledge:** Tools, machines, and equipment used in the construction and maintenance of City streets and infrastructure, safety standards; general construction practice and procedures.

**Responsibility:** Moderate responsibility for the care, condition and use of materials, equipment and tools.

**Communication Skills:** Language: English, Bilingual in Spanish preferred

**Tool, Machine, Equipment Operation:** Operate construction equipment, miscellaneous hand tools

**Analytical Ability:** Follow written and verbal instructions.

### **Working Conditions:**

**Physical Demands:** While performing duties of job, employee will typically handle equipment, objects. Employee may experience great physical exertion required by this job; frequent lifting of up to 50 pounds.

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## **PUBLIC WORKS LABORER JOB DESCRIPTION**

A Public Works Laborer is responsible for the operation of a variety of construction and maintenance equipment and for performing manual labor activities as needed and/or required by the Public Works Department. Included is road maintenance, park maintenance, signage, general repairs and other related areas. The position requires operation of Township owned vehicles, such as pick-up trucks as required.

The operation of power tools and equipment, such as mowers, chain saws, air compressors, etc. when required, is also necessary. The candidate will be required to inspect and repair equipment as required by department procedures as well as be able to make repairs to township roads, curbs, and sidewalks as required. The applicant will mow grass, plant and/or prune trees, flowers and hedges. There is a requirement to maintain the municipal buildings, clean the City Hall patio and park facilities, as well as clean up litter and empty trash cans. Sweeping and clean-up of debris and materials from roads will be required. Conducting other job-related duties as needed.

A valid Texas State driver's license is required. The candidate will be required to perform heavy manual labor, including lifting heavy objects and working in all types of weather conditions. Safety procedures and practices are required to be followed, as well as wearing safety equipment. A good working relationship with co-workers and the general public is a necessity.

The candidate must be able to be called out for emergencies such as floods, downed trees, downed stop/street signs, any debris or deceased animal on roadway blocking through traffic and must be knowledgeable in a variety of semi-skilled and skilled maintenance tasks.